



IRT Academy Work Placement Frequently Asked Questions

How many hours of work placement is required?

The following qualifications require 120 hours of industry work placement:

CHC33015 Certificate III in Individual Support
CHC43015 Certificate IV in Ageing Support
CHC43415 Certificate IV in Leisure and Health

120 hours is equivalent to approximately three weeks of full time work placement.

If I currently work in the Aged Care Industry do my current shifts count towards work placement?

Possibly. This depends on what kind of role you undertake in the workplace. Your Academy Educator will be able to advise if you qualify for this. Should this be approved, you are required to submit evidence of hours worked to IRT Academy e.g. current pay slips.

Can work placement be completed in home or community care?

Due to the workplace assessment components, the majority of work placement hours take place in residential care. One day of work placement is arranged within community care to meet home and community requirements.

Are work placement hours flexible?

Unfortunately not. In order to ensure appropriate supervision of students the hours worked are determined by the workplace.

Does work placement have to be booked in week blocks?

Yes. Students are only able to book work placement in one week blocks, from Monday to Friday.

Can students work night shift or weekends?

No. To allow for suitable supervision all work placements need to take place Monday to Friday during day shifts.

What are the usual work placement shift times?

The majority of shifts within residential care are 6.45 am – 3.15 pm. Hours may differ for lifestyle or community placements.

Who arranges work placement?

Students are able to book their own work placement through the Academy Learning Community online environment. IRT Academy pre-arranges site availability for students, who can then book their desired work placement block and location.

How long is a work placement block?

Work placement can only be booked in block sessions of one week. This is to ensure consistency of shifts and to adequately cover the 120 hours required over three weeks.

Can I put in a preference of work placement location?

Work placement is booked on a 'first in' basis as only a certain number of spots per location are available. Unfortunately once a work placement location is full we are unable to accept any more students for that block.

Who should I contact if I cannot attend a work placement day?

It is the responsibility of the student to contact the work placement location as soon as possible if they cannot attend a shift, this should be done via telephone. Students are also responsible for advising their Academy Educator should they not be able to attend placement.

Do I wear a uniform to work placement?

Yes. IRT Academy provides all students with a branded polo shirt to wear on work placement. Please see below for uniform requirements:

- Plain black pants to be worn with grey polo provided
- Closed-in, black leather shoes to be worn
- Hair tied back and off face
- No nail polish or acrylic nails

Do I need to complete a criminal history check prior to work placement?

Yes, students are required to upload a current criminal history check prior to work placement.

What are the physical aspects of work placement?

Care Workers undertake general care for residents with varying levels of dependency.

Care includes activities of daily living such as showering, dressing, personal care, transfers and general mobility.